

Neighbourhood Planning

Application to designate a Neighbourhood Area



Town and Country Planning Act 1990
 Neighbourhood Planning (General) Regulations 2012, (Amendments)
 Regulations 2015 and 2016

Before completing this form, please read our Frequently Asked Questions document and the guidance notes below

Within South Cambridgeshire District only Parish Councils can apply for Neighbourhood Area designation. These will be the 'qualifying body' in this District – a term used in the regulations for Neighbourhood Planning. As the Local Planning Authority, South Cambridgeshire District Council (the Council) may need to undertake various periods of statutory consultation on your proposals.

Data Protection and Freedom of Information

Information in this form will be used solely for statutory Neighbourhood Planning consultations. Information, including names and contact information, will be available to view on the Council's website.

By submitting this response form you are agreeing to these conditions.

If you need help to complete this form please call 01954 713182 or email Neighbourhood.Planning@greatercambridgeplanning.org

Please complete this form using information and contact details we can publish on our website

1	Name of parish (or lead parish where there is more than one). Where there is no parish council in place to make this application, please contact the Council for assistance in applying to designate a Neighbourhood Forum	Haslingfield Parish
2	Address	Haslingfield Parish Council Haslingfield Village Hall High Street Haslingfield CB23 1JP
3	Contact name & position	Ann O'Brien, Lead Parish Councillor for Neighbourhood Plan Diana Offord, Chairman to the Council
4	Telephone number	Ann O'Brien (redacted)
5	E-mail	ann.obrien@haslingfieldparishcouncil.gov.uk
6	Additional parish contact details If applicable, please list all parishes involved in this application and provide contact details for the clerks of each.	Lise Jackson, Clerk to the Council clerk@haslingfieldparishcouncil.gov.uk 01223 870269

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7 Name of Neighbourhood Area
In many cases this will reflect the name of the parish/es it covers

Haslingfield

8 Proposed Neighbourhood Area
The parish boundary might provide a good basis for a Neighbourhood Area but this is not obligatory. You must state why you consider the boundary you have proposed appropriate for designation. Without this information, your application cannot be processed.

<p>Haslingfield Parish is a thriving rural community centred around the village of Haslingfield. There are a number of local businesses based in and around the village together with several farms which form an important part of the rural nature of the parish. Footpaths from the village extend in most directions from the existing built-up area linking the community with the wider landscape.</p> <p>The parish is bounded by the natural topographical features of the river Cam to the east and the Bourn Brook to the north with the southern boundary following the crest of the hill between Haslingfield village and Barrington. To the northeast the parish is now delineated by the M11 and the western boundary follows the line of some ancient field boundaries.</p> <p>There are currently about 710 houses in the village with an estimated population of 2,094 in 2020.</p> <p>Consideration was given to producing a joint Neighbourhood Plan (NP) with Harlton parish. However, as the process progressed it became apparent that it would be more beneficial to run the two NPs concurrently. If Harlton decide to proceed with a separate plan, Haslingfield PC will share information and advice with the Harlton NP team.</p>
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Also, you must provide an Ordnance Survey Map showing clearly the boundary of the proposed Neighbourhood Area. Your application cannot be processed without a map. If you need help to prepare a map please contact Neighbourhood.Planning@scambs.gov.uk or call 01954 713182

9 Local publicity about your proposal to prepare a Neighbourhood Plan
Please tell us what you have done so far to let your local community (e.g. residents, landowners, businesses) know you are considering preparing a Neighbourhood Plan for the proposed neighbourhood area. For example have you run public events, placed articles in the local press, made efforts to reach isolated residents?

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| <ul style="list-style-type: none">• The Haslingfield Eco Group had a stand at the Platinum Jubilee celebrations in May 2022 and invited visitors to consider a NP in the context of wider ecological work in the parish.• A public zoom meeting was held in June 2023 led by a NP group member from Histon Parish. The speaker outlined how a NP had helped their parish. At the end of this meeting a number of people volunteered to help out with a NP for Haslingfield.• In August 2023 an article was placed in the quarterly Haslingfield Parish Council News bulletin which notified that the PC had approved a NP for Haslingfield Parish. The article gave a brief outline of what a NP could mean for the community and invited residents to volunteer to help put the plan together.• A similar article is planned for the next issue of the monthly Haslingfield and Harlton Church and Village magazine. It will also be placed on the FaceBook page for Haslingfield and Harlton villages.• Where appropriate, we plan to have a stand at events to promote the NP. |
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10 Declaration

I/we hereby declare that this parish council is a constituted parish council and is the qualifying body to act in this context. Local contact information is enclosed and/or being sent electronically

Where relevant, please ensure all other parishes involved have signed this application form. Continue on another sheet if necessary

Name: Lise Jackson, Clerk to the Parish
Signature: Lise Jackson
Parish (lead parish where there is more than one): Haslingfield Parish
Date (dd/mm/yy): 11/09/23
Name:
Signature:
Parish:
Date (dd/mm/yy):

Note – please read Guidance note 4 in our Planning Toolkit about ‘Getting a neighbourhood area designated’ before completing this form:

<https://www.greatercambridgeplanning.org/media/2299/neighbourhood-planning-toolkit-getting-a-neighbourhood-area-designated-december-2017.pdf>

Application for Neighbourhood Area designation

This is the first formal step in the development of a Neighbourhood Plan – a Neighbourhood Area must be designated before a Neighbourhood Plan can be developed. We recommend discussing your objectives with Council officers prior to completing this form, to ascertain whether this is the most appropriate vehicle for you and what support is available to develop your Plan. Working with neighbouring parishes with similar issues could reduce the workload and increase the pool of expertise and knowledge needed for the production of a Neighbourhood Plan.

Community engagement and consultation may need to take place before making an application to designate a Neighbourhood Area. Does the local community support the production of a Neighbourhood Plan? What are the issues as they see them? What Neighbourhood Area boundary options have they been given? Have they expressed a preference? Details of this community engagement should be detailed in Question 9.

Qualifying Body (sometimes referred to as the ‘relevant body’)

Applications must include a statement confirming that the parish council is the qualifying body.

Your application is not complete without this information.

Areas with no parish council

Parish meetings can either get involved with the Neighbourhood Planning in an adjoining parish or apply to the Council to be designated as a Neighbourhood Forum, which can prepare its own Plan. If you think this applies to you, please contact the Council for assistance.

Filling out the form

South Cambridgeshire District Council has prepared this form to make it simple to apply for Area Designation. The contact address used on this form should be the main contact for future communication on the Neighbourhood Plan. Please be aware when completing the form that the information given may need to be published online.

Map of the Area

If you need help to prepare a map showing the Neighbourhood Area please contact

Neighbourhood.Planning@greatercambridgeplanning.org or call 01954 713182.

Your application is not complete without this information.

Checklist - have you...?

- Signed the declaration
- Included a map of the nominated Neighbourhood Area

Completed forms should be returned**Via email**

neighbourhood.planning@greatercambridgeplanning.org

Or sent to –

Neighbourhood Planning
Planning Policy Team
Greater Cambridge Shared Planning Service
South Cambridgeshire District Council
South Cambridgeshire Hall
Cambourne Business Park
Cambourne
Cambridgeshire
CB23 6EA