

APPENDIX J – ROUTINE DAILY VEHICLE CONDITION CHECK

South Cambridgeshire District Council Daily Private Hire/Taxi Visual Inspection for All Vehicles

Completed by

Date Time

Vehicle Reg No Plate No

Driver Badge No Mileage

Area	Requirement	Faulty	Correct
Windscreen, Windows and Mirrors	<ul style="list-style-type: none"> • Mirrors are fitted and properly aligned and secure • All windows are clean and not obscured/damaged • All windows operational 		
Washers and Wipers	<ul style="list-style-type: none"> • Wipers move when switched on • Wiper blade must clear the windscreen • Washers are operational • Washer fluid is topped up 		
Lights	<ul style="list-style-type: none"> • All lights and indicators work correctly • All senses are present, clean and in good condition and are the correct colour • Stop lamps come on when then service brake is applied and goes out when released 		
Seats and Seatbelts	<ul style="list-style-type: none"> • All seats are secure • All seatbelts must operate correctly and must be free from damage 		
Brakes	<ul style="list-style-type: none"> • Foot/service brake works correctly • Hand/parking brake works correctly 		
Bodywork and Doors	<ul style="list-style-type: none"> • All doors must shut securely and stay open when required • No sharp edges or excess corrosion • No loose bodywork 		
Tyes and Wheels	<ul style="list-style-type: none"> • Minimum tread depth of 1.6mm • Correctly inflated • No visible damage 		
Licence Plates and other identifiers	<ul style="list-style-type: none"> • All plates and mandatory signs displayed, clean and secure • Roof Light is safe and operational (if fitted) • Taxi Meter (if fitted) seal is intact and correct • Fare Tariff (if required) displayed 		

Notes

I confirm that the vehicle has been visually inspected. If no faults have been identified and reported, I confirm the vehicle is found to be satisfactory at the time of check. If any faults have been identified and reported within this form, I confirm the faults will be rectified prior to the vehicle conducting any licensed work.

Warning: Drivers found to be using a defective vehicle will be in breach of their driver licence condition and could be at the risk of sanction, especially if the condition of the vehicle is such that it is obvious no routine checks have occurred over a number of days.