

# Private Sector Leasing Scheme Extraordinary Meeting

**Location:** HW office

**Date:** Thursday 12 December 2019

**Time:** 12:30pm

**Attendees:** Redacted data

## Finance discussion

An extraordinary meeting was called for the purpose of signing Shire Homes Lettings Limited accounts for year end 31 March 2019.

ML explained the contents of the accounts as prepared by Ensors accountants.

These accounts were sent to PF and were verbally agreed on 11 December 2019.

The minutes were agreed and formally signed by HW as director of the company in the presence of ML and LM.

Meeting closed 12:50pm.

Signed by the chair: ..... Date .....